

**Memorandum of Understanding
Greater Ozarks Centers for Advanced Professional Studies
“GO CAPS Program”**

Name and Purpose

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Camdenton R-III School District, Lebanon R-3 School District, and Laclede County R-1 School District (Conway) regarding participation in an affiliate consortium of the Greater Ozarks Centers for Advanced Professional Studies (GO CAPS).

The purpose of GO CAPS is to provide high school students with hands-on, real-world work experience while enhancing workplace readiness skills. This innovative approach to education is designed to fully immerse students in a profession-based learning environment. Students will develop profession-based proficiencies by working in authentic business situations on meaningful projects. In addition, students will gain 21st Century skills including problem-solving, time- and project-management skills, communication and leadership skills, business ethics, and self-discipline.

Membership in Affiliate Consortium

Affiliate consortium members (Camdenton R-III School District, Lebanon R-3 School District, and Laclede County R-1 School District) have entered into a joint effort to provide learning experiences for students throughout the Camden/Laclede county region in accordance with the GO CAPS philosophy and purpose.

Additional public school district members may be added to this consortium via MOU pending organization of GO CAPS - Lake Region Board of Directors and corresponding by-laws.

Resignation – Any Member District may withdraw from GO CAPS - Lake Region by filing a written resignation with Member Districts, but such resignation shall not relieve such Member District from the obligation to pay any accrued and unpaid dues, fees, tuition, assessments or other charges.

Contracts, Checks, Deposits and Funds

Fiscal Year – The fiscal year for GO CAPS - Lake Region shall begin on the first day of July and end on the last day of June of the following calendar year.

Fiscal Agent – Lebanon R-3 School District shall serve as the Fiscal Agent for GO CAPS - Lake Region through initial organization and until such time as the pending GO CAPS - Lake Region Board of Directors incorporate the GO CAPS - Lake Region program, elect to take over the responsibilities or transfer the responsibilities to another Member District. While Lebanon R-3 serves as the Fiscal Agent, its Board of Education and its policies shall govern the GO CAPS - Lake Region operations, including but not limited to all financial matters, employment matters, salaries and benefits of personnel. The Member District or other entity which is designated as the Fiscal Agent for GO CAPS - Lake Region shall be the employer of record for all GO CAPS - Lake Region personnel.

**Memorandum of Understanding
Greater Ozarks Centers for Advanced Professional Studies
“GO CAPS Program”**

Tuition and Seat Allocation

Tuition, Billing, and Fees – Tuition rates for the 2017-18 school year are set at \$2000 on a per pupil basis. Annually, the pending GO CAPS - Lake Region Board of Directors may determine the amount of tuition to be paid by Member Districts on a per pupil basis. Tuition shall be the responsibility of the Member District who has selected the students to attend the GO CAPS program. Payments for tuition must be paid in full for the first semester and second semester within 60 days of billing, which will occur at the beginning of each semester. *All Member Districts will be responsible for funding the number of seats allocated by the percentage of consortium calculation, if seats are not filled by member districts through the enrollment process.* A final bill to meet projected budget revenue as adopted in the annual budget will be provided to districts prior to May 1 of each year and payment shall be made in full prior to June 15. Tuition for the following year will be set annually by a majority vote of the pending GO CAPS - Lake Region Board of Directors, prior to May 1st and will be based on projected revenues and expenditures for the upcoming year.

Tuition Reimbursement – Member Districts understand that students who are not successful during any semester at the GO CAPS - Lake Region program will not be invited to return to complete the program. The Member District’s tuition for that student will not be reimbursed.

Seat Allocation – For the purposes of determining the number of student seats available in each program session (AM/PM), the target occupancy is twenty-five (25) seats or fifty (50) seats total (25 seats for AM session/25 seats for PM session). With fifty (50) seats (full year) in Engineering and Manufacturing and Medicine and Health there is a total GO CAPS - Lake Region “target capacity” of one hundred (100) student seats (full-year). Students will be expected to commit to the program for the entire year (two semesters), with the Member District paying tuition accordingly. The total GO CAPS - Lake Region seat capacity is determined by dividing total student population of all Member Districts by individual district student populations to determine each Member District’s student seat allocation. For Example, in school year 2016-17, the Member District student seat allocations are: Camdenton R-3 44%; Laclede R-1 10%; Lebanon R-3 47%. Member Districts agree to pay tuition for their corresponding percentage of total GO CAPS - Lake Region seat allocations (100), according to the tuition rate set forth in this agreement.

Future Programming – During the first three years of operation full capacity will likely not be realized as the program will need time to grow partnerships and effectively implement the designed curriculum, as well as recruit students. Program additions in the future will likely result in more capacity and student population of Member Districts will change. Consortium percentages for all Member Districts will be calculated using the September Membership count of the preceding school year.

The undersigned affirm and agree to the terms and conditions set forth in this GO CAPS - Lake

**Memorandum of Understanding
Greater Ozarks Centers for Advanced Professional Studies
“GO CAPS Program”**

Region Memorandum of Understanding (MOU). This agreement pertains to the 2017-18 and 2018-19 school years.

School Board President

Date

Superintendent

Date

District Name